



WORKSHEET: Setting Objectives

Your action plan objectives may be short, intermediate, or long-term. As you develop them, look for alignment with your priorities and overall plan.

Within each of your identified priorities, what are the objectives that you wish to achieve in the short, intermediate or long-term?

Here are some tips for developing your objectives:

- Specific to what you are trying to accomplish
- Measurable, so you will know how you will evaluate it and make sure you have achieved what you are setting out to do
- Action-oriented.

PRIORITY:

OBJECTIVE:

1 <hr/> <hr/> <hr/> <hr/> <hr/>	<hr/> <hr/> <hr/> <hr/> <hr/>	<input type="checkbox"/> Short-term (1 – 4 months) <input type="checkbox"/> Intermediate (4 – 12 months) <input type="checkbox"/> Long-term (1+ years)
2 <hr/> <hr/> <hr/> <hr/> <hr/>	<hr/> <hr/> <hr/> <hr/> <hr/>	<input type="checkbox"/> Short-term (1 – 4 months) <input type="checkbox"/> Intermediate (4 – 12 months) <input type="checkbox"/> Long-term (1+ years)
3 <hr/> <hr/> <hr/> <hr/> <hr/>	<hr/> <hr/> <hr/> <hr/> <hr/>	<input type="checkbox"/> Short-term (1 – 4 months) <input type="checkbox"/> Intermediate (4 – 12 months) <input type="checkbox"/> Long-term (1+ years)